



1/20/19 SUUSI Board Meeting Notes

APPROVED 4-20-19

Board Members present: QUORUM ACHIEVED (majority of 11 voting members)

Kim Breivogel, Secretary (appointed 2018- 2nd term)
Jay Camp (appointed 2017- 2nd term)
Cate Farrell, Senior Youth Rep (elected 2017)
Wilson Farrell, Board President (elected 2017)
Karen Gonzalez (appointed 2018)
Paul Langrock (appointed 2018- 2nd term)
Bill Neeley (appointed 2016)
Derrick Peavy, Treasurer (appointed 2014)
*Jennifer Sanders, SUUSI Director
Angel Wall (elected 2018)

Board Members Absent:

Cameron Allen (elected 2016)
*Annsley Atkin, Director Emeritus
*Steve Greenberg, Risk-manager
*Spike Purcell, Junior Youth Rep (elected 2018)
Kimi Riegel (appointed 2017)

*Indicates non-voting members

Opening: Wilson called the Board budget meeting, held online via Zoom, to order at 7:09 pm following a brief check-in.

Approval of the 10/13/2018 Board meeting minutes

Paul moved and Jay seconded that the previous meeting minutes be approved. Discussion included a change to the Director's report to clarify that Steve Greenberg raised concerns regarding liability as related to alcohol events and correction of the Treasurer's report to note that SUUSI participants are given the option to donate refunds under \$10. Revisions were made and the motion passed unanimously.

BUDGET (Wilson & Jennifer) - Wilson emailed the proposed budget to the Board for review 1/15/19. This Excel document included income & surplus, expenses, departmental budgets, program and staff expenses for 2019. Additional information was available here: <https://budget.suusi.org/>

Jennifer highlighted key changes for SUUSI 2019 and discussed program goals for this year.

- Teen tubing trip was added to build intentional community in that age group (increase of ~\$2,000)
- Directors budget increased to include leadership development (increase of ~\$3,000)

- Hillside Grind rental is moving forward (increase of ~\$1, 250 to be divided between Workshops & BBQUUSI). It was noted that use of this space may reduce other facility usage fees as yoga workshops and other large group activities may be assigned to this space.
- To resolve housing concerns, YAs will be housed in non-A/C dorm in 2019, at the request of the YA Director. Although more expensive, more single rooms and less double rooms will also be used to reduce the unexpected housing issues incurred last year.
- Building leadership in Nature & Nurture staffs is a goal. Staffing changes will include increasing leadership positions in these two areas. Nurture staff has seen an increased demand for care that will be addressed by adding chaplain positions dedicated to both YAs and Teens as well as additional support for the Minister on Duty. Staff will be shifted from other positions in these areas to partially cover this expense.

Jay requested clarification of the increase in staff Xs in the budget. Jennifer shared that 22 staff Xs were added over those that were actually used last year, but noted that multiple areas were understaffed in 2018. The 2019 budget does not include an increase in staff Xs over what was budgeted in 2018 and, in fact, is 2 staff positions less. The goal is to be able to staff fully this year.

Derrick shared that the 2019 budget is in line with previous budgets and reflects Jennifer’s program goals. It is based on the number of participants from SUUSI 2018 and will maintain the same cost for participants. He pointed out that the 2019 staff budget reflects 2015 staffing levels and shared staff budget data from the last several years:

<u>YEAR</u>	<u>Staff Xs budgeted</u>	<u>Staff Xs used</u>
2015	252	
2016	277	
2017	282	
2018	259	234
2019	257 (not approved)	

Jennifer shared that the costs of Western Carolina (WC) services were estimated high to avoid any issues with cost overages. WC services show an increase of \$16,719 from last year. WC has indicated they are willing to charge for actual meals eaten, like last year, but Jennifer noted those numbers vary year to year.

Jay moved to approve the budget, Angel seconded. The motion passed unanimously with no further discussion.

OLD BUSINESS

Gifts Policy/Donations to external organizations (Wilson)

Wilson would like the Board to work on a Gifts policy.

SUUSIship Funding (Wilson)

Per Derrick, SUUSI made \$34,000 last year and has \$14,000 in the account at present, as excess was moved to the Foundation. The Foundation currently has \$251,000, with \$16,800 of this earmarked for SUUSIships.

Wilson noted that 25 budgeted staff credits were unused last year. He asked the Board to consider how we can encourage people to apply for staff that previously may have applied for a SUUSIship. Per Jay, the SUUSIship committee has been promoting applying for staff and will continue to do so.

Angel asked for clarification regarding AmazonSmile donations. Per Derrick, those go to SUUSIships. As of 11/2018 \$152 had been earned so this is not a significant source of income. More advertising of the AmazonSmile program to SUUSI participants may increase donations. Suggestions included sharing info via Communications and mention of this opportunity at Ingathering. Staff can be asked to purchase supplies through AmazonSmile with SUUSI as the designated charity.

Closing Jay moved to adjourn, Bill seconded, motion passed at 7:45pm

Respectfully submitted, Kim Breivogel 2-14-19, revised 3-10-19